Standard Operating Procedure **ELECTIVE REFERRAL AND CONSENT PATHWAY FOR** PAEDIATRIC CARDIAC SURGERY

Division of Women's and Children's Services SETTING

FOR STAFF Cardiac Surgeons, Clinical Nurse Specialists, Consultant Cardiologists, Clinical Psychologists and Cardiac Service Co-ordinator

ISSUE To provide standardised approach to the giving of information and support throughout the consent pathway prior to paediatric cardiac surgery

Standard Operating Procedure (SOP)

Surgical consent pathway

Following the Joint Cardiac Conference (JCC) meeting the cardiologist will:-

- send a letter informing the parents and the GP of the outcome of the meeting
- make a formal referral to the surgeon
- inform the Cardiac Coordinator to 'List' the child for surgery

The Cardiac Coordinator will send a letter and an appointment to attend to Surgical Clinic

At Surgical Clinic the family will:-

- See the surgeon who will undertake the operation and obtain verbal consent for the procedure
- See Clinical Nurse Specialist (CNS) and given her/his contact details
- See a psychologist, dentist and Research Nurse
- Be offered information outlining the risks associated with proposed surgery. This information will be given for the parents to take home
- Leaflets:- Welcome to Ward 32, Cardiac surgery, Discharge after cardiac surgery, Information for Families, Role of Cardiac Clinical Nurse Specialist, information on the on the specific cardiac defect and psychology

Post-Surgical clinic:-

- A letter is sent to the GP and family outlining the diagnosis and on-going care as discussed with the family at the Surgical Clinic appointment
- According to need additional CNS and psychology support will be offered either by telephone or face to face

The Cardiac coordinator will:-

- Make monthly telephone contact with the family
- Phone the family to arrange a date for surgery and set a date to attend pre-Admission Clinic

Pre-admission clinic the family will:-

- See a CNS and F2
- Cardiac pre op workup
- Be given information leaflets
 - Ward 32
 - Cardiac surgery -
 - 22 Discharge after cardiac surgery Leaflet about the specific cardiac condition

Following pre-admission clinic the child will be discussed again at the JCC to review any test results and confirm the nature of the surgery

> Admission to Ward 32 Obtain written consent

Monitoring standards

Process	ΤοοΙ	Responsibility	Frequency	Review of results & development of action plan	Monitoring action plan	Sharing of results
Invitation letter to addend the Surgical Clinic	Information recorded on Clinical Document Service (CDS)	Cardiac Coordinator	1 case selected at random monthly	Cardiac Clinical Governance group	Cardiac Clinical Governance group	Cardiac Clinical Governance group Newsletters and emails
Surgical Clinic:- Seen by Surgeon, CNS, Psychologist	Heartsuite- Patient contact section	Cardiac Coordinator	1 case selected at random monthly	Cardiac Clinical Governance group	Clinical Governance grp	
Surgical Clinic Leaflets / information given. (Listed in flow chart)	Heartsuite Patient contact section	Cardiac Coordinator	1 case selected at random monthly	Cardiac Clinical Governance group	Cardiac Clinical Governance group	
Monthly telephone contact from cardiac service co-ordinator	Heartsuite - Patient contact section	Cardiac Coordinator	1 case selected at random monthly	Cardiac Clinical Governance group	Cardiac Clinical Governance group	
Preadmission seen:-by SR & CNS.	Heartsuite	Cardiac Coordinator	1 case selected at random monthly	Cardiac Clinical Governance group	Cardiac Clinical Governance group	
Preadmission Leaflets give:- (As listed in flow chart)	Heartsuite Patient contact section	Cardiac Coordinator	1 case selected at random monthly	Cardiac Clinical Governance group	Cardiac Clinical Governance group	

RELATED DOCUMENTS AND PAGES	Cardiac surgery specific risks information and leaflets Cardiac specific SOP's and guidelines Trust Consent policy (Policy for Consent to Examination or Treatment) http://nww.avon.nhs.uk/dms/download.aspx?did=3910
AUTHORISING BODY	Paediatric Cardiac Governance Group
QUERIES AND CONTACT	Mr A Parry (Paediatric Cardiac Surgeon) Cardiac Clinical Nurse Specialists